

# D EXECUTIVE PROTECTION EXECUTIVE PROTECTION CANCELLATION POLICY

Effective Date: December 12, 2025

# 1. Purpose

This policy defines the cancellation terms for Executive Protection services provided by D Executive Protection, whether or not payment has been received at the time of cancellation.

## 2. Cancellation by Client

#### A. If Payment Has NOT Been Received:

- **72+ Hours Notice:** No cancellation fee. Client remains responsible for any non-refundable pre-arranged expenses (e.g., travel, lodging, permits).
- 24–72 Hours Notice: A cancellation fee of 50% of the scheduled service quote will be invoiced.
- Less than 24 Hours Notice: A cancellation fee of 100% of the scheduled service quote will be invoiced.

#### B. If Payment HAS Been Received:

- 72+ Hours Notice: Full refund minus any non-refundable expenses.
- 24–72 Hours Notice: 50% refund of service fee; non-refundable expenses deducted.
- Less than 24 Hours Notice: No refund issued.



## 3. Non-Refundable Expenses

All pre-paid third-party costs—such as travel, lodging, permits, or specialized equipment—are **non-refundable** and the responsibility of the client regardless of when the cancellation occurs.

#### 4. Cancellation Procedure

- Cancellations must be made in writing via email to **dtate@dex.protection.com** or by calling **(insert contact number)**.
- Cancellation is not valid until it is acknowledged and confirmed by D Executive Protection.

# 5. Cancellation by D Executive Protection

D Executive Protection reserves the right to cancel services in cases of:

- Force majeure or unsafe operating conditions
- Non-payment or violation of contract terms
- Situations where the client's conduct compromises safety

If cancellation occurs on our part after payment has been received, a full or partial refund will be issued depending on services rendered and expenses incurred.

## 6. Refund or Outstanding Balance

• Refunds (when applicable) will be processed within **7–10 business days**.



• Any unpaid balance resulting from cancellation will be due within **5 business days** of the final invoice.

## 7. Modifications to Service

Requests to change scheduled services must be made at least **48 hours in advance**. Modifications are subject to availability and may incur additional charges.

# 8. Acknowledgment

By booking with D Executive Protection, clients agree to this cancellation policy and all associated terms, regardless of payment status at the time of cancellation.